



Putnam s Correspondence Handbook; A Work of Reference Designed to Promote Efficiency in Business Correspondence

By Eleanora Banks

Rarebooksclub.com, United States, 2012. Paperback. Book Condition: New. 246 x 189 mm. Language: English . Brand New Book ***** Print on Demand *****.This historic book may have numerous typos and missing text. Purchasers can download a free scanned copy of the original book (without typos) from the publisher. Not indexed. Not illustrated. 1914 Excerpt: .con-do-lence, neces-sa-ry, ne-ces-si-tate. 8. Separate a prefix or a suffix from the primitive word if the pronunciation is not misrepresented thereby. Examples: Command-er, suit-able, fall-ing, dis-approve. Note. Words like tra-cing are exceptions, as the pronunciation is better represented by dividing before c. Note. The addition of a suffix sometimes changes the syllabication by changing the accent; as, re-form, ref-or-mation. Note. When the addition of a suffix causes the doubling of the final consonant, the added consonant goes with the added syllable; as, run-ner, spin-ning. 9. Double consonants are divided. Examples: Let-ter, ac-cent, ab-bey. 10. Two or more consonants between two vowels belong to the latter syllable provided they are capable of beginning a word. Examples: Sti-fie, de-stry, lu-cre. 11. Two consonants which do not form a digraph and are not capable of beginning a word, are divided. Examples: Cer-tain, con-geal. 12. When more than two consonants...



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A very awesome book with perfect and lucid reasons. It really is basic but shocks within the 50 percent of the book. Its been designed in an exceptionally easy way and is particularly merely right after i finished reading this ebook where in fact changed me, change the way i think.

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